NEW ENGLAND CONSERVATORIUM OF MUSIC
Wind & Brass Ensemble Program, 2012 ENROLMENT FORM

STEP 1 Student Details
Child’s Surname: ____________________________ Given Name: _________________________
□ Female □ Male
Date Of Birth: _____________ Age:____ (years) Year at School_____ School:
Residential Address:___________________________________________________________________________________
Name and Postal Address of Person responsible for payment of Account: _____________________________________________

Additional Demographic Information
Is the student of Aboriginal/Torres Strait descent? Yes □ No □ Is English their second language? Yes □ No □
Does the student have any recognised disabilities? Yes □ No □
*If yes, please specify (optional)______________________________________________________________

STEP 2 Parent/Guardian Details
Surname: ____________________________ Given Name: __________________
Residential Address: __________________________________________________________
Mb:_________________________ Tel: (BH):_____________________ Tel: (AH):____________________
Email Address:_________________________________________________________________________________

STEP 3 Ensemble Information
Instrument : ________________________ Level/No of years playing __________ Teacher:___________________________
□ Beginner Brass & Wind Ensemble □ Intermediate Brass & Wind Ensemble

☐ I have read the Enrolment Information Form and agree to abide by the Terms & Conditions of the New England Conservatorium of Music for Instrumental Lessons.

I understand that photography of activities for archival or promotional purposes may be taken during any NECOM lesson, activity or concert.
☐ I give permission for my child to be photographed. ☐ I do not give permission for my child to be photographed.

Signed (Parent/Guardian): ____________________________________ Date: __________________________

STEP 4 Payment (to be made by Week 1 of each term)
I pay the fee of $40 for Term _____________ by:
☐ Mail: Cheque or money order made out to ‘NECOM Ltd’ with student name written on the back for reference.
☐ Direct Transfer: BSB 932000 & A/C 694170 (family name and invoice no. as reference)
☐ Cash: In person at Office only. ☐ Telephone: Credit Card only. ☐ Fax: Credit Card only.
☐ Credit Card: ☐ Visa ☐ Mastercard
Cardholder’s Name:___________________________________________ Exp Date:_____/_________
Card Number:___________________________________________ Signature:____________________________
Enrolment Information: Terms & Conditions

Fees and Program Benefits
- 4 x 45 minute Ensemble Tutorials per term on Tuesdays 4.00-4.45pm
- 2 Ensemble Concerts - Term 2 and Term 4
- $40 per term

2012 Calendar

Beginner Brass & Wind Ensemble Tutorials
Term 2   Tues @ 4.00-4.45pm: 24 April, 8 May, 22 May, 5 June
Term 3   Tues @ 4.00-4.45pm: 17 July, 31 July, 14 August, 28 August
Term 4   Tues @ 4.00-4.45pm: 9 October, 23 October, 6 November, 20 November

Intermediate Brass & Wind Ensemble Tutorials
Term 2   Tues @ 4.00-4.45pm: 1 May, 15 May, 29 May, 12 June
Term 3   Tues @ 4.00-4.45pm: 24 July, 7 August, 21 August, 4 September
Term 4   Tues @ 4.00-4.45pm: 16 October, 30 October, 13 November, 27 November

Concerts
Term 2   Sunday 17 June @ 11am
Term 4   Sunday 25 November @ 11am

Enrolment and Payment Procedures
To enrol, complete Steps 1-4 of the attached Enrolment Form and return with payment by Direct Credit, Credit Card (Visa, Mastercard), cheque/money order, or cash (in person only). Cheques/money orders to be made payable to NECOM Ltd and the name of the student written on the back. Please note – teachers are not authorised to negotiate fee variations or to accept payment.

Missed Lessons, Refunds and Withdrawal from the Program
Enrolment constitutes an agreement to attend a particular class at a given time each week for the duration of the term. Credit will be given for missed lessons only in exceptional circumstances (eg. serious ongoing illness with a doctor’s certificate). In such cases, a request for credit must be made in writing to the Director of NECOM.

Withdrawal
Unless otherwise advised, it is assumed that your child will attend the program for Term 2-4. Should you wish to withdraw your child at the end of a given term, 4 weeks advanced notification must be made in writing to the Director of NECOM. In the event that your child is withdrawn during the term, the remainder of the terms’ fees will be forfeited. Where such a withdrawal is due to extenuating circumstances (eg. serious illness), a request for a partial refund should be made in writing to the Director. In such instances, an administration fee of $25 will apply.

PUBLIC SCHOOL TERM DATES 2012

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