

# NEW ENGLAND CONSERVATORIUM OF MUSIC

## 2017 CHORAL PROGRAM for NECOM INSTRUMENTAL STUDENTS

*If you can sing it, you can play it!*



Choral singing brings invaluable benefits to instrumental students' development as singing is one of the best ways to develop aural and general musical skills including: Intonation, Phrasing & Breathing, Ear Training & Sight Reading, expression, and Rhythm.

NECOM's comprehensive choral training program offers 5 choirs that rehearse on Monday or Wednesday afternoons. The program, based on the Kodaly method, is led by outstanding conductors and accompanists and features:

- Sequential 3-tiered choral program for students in Kindergarten to Year 12 – open to all, no auditions
- Extension Choirs (Cantilena Chorale + New England Singers Chamber Choir) – enrolment only after audition
- Rehearsals and Concerts with a focus on Australian repertoire

Choral Program 2017		
<b>Minisingers</b>	Kinder - Year 2	Wed 4.00pm – 4.45pm in F.03
<b>Cantilena</b>	Year 3 – Year 6	Wed 4.00pm – 5.00pm in F.01
<b>Cantilena Chorale</b>	Year 3 – Year 6	Wed 5.00 – 5.30pm in F.01
<b>New England Singers</b>	Year 7 – Year 12	Mon 4.00pm – 5.15pm in F.03
<b>NE Singers Chamber Choir</b>	Year 7 – Year 12	Mon 5.15 – 6.00pm in F.03

To encourage NECOM's instrumental students to maximise these music training benefits by joining a NECOM choir, a special fee discount of \$20/term off the standard choral fee will be offered, making it affordable to enrol.

Choral Program	Fee	Options
Minisingers, Cantilena and New England Singers	\$90	Early Bird Discount
	\$100	Standard
	\$135	Late Payment Fee
Extension Choirs – Enrolment only after audition		
Cantilena Chorale & NE Singers Chamber Choir	\$40	Early Bird Discount
	\$45	Standard
	\$80	Late Fee

Deadlines for Payment Options 2017				
	Term 1	Term 2	Term 3	Term 4
<b>Early Bird Discount</b>	Fri 3/2	Fri 21/4	Fri 14/7	Fri 6/10
<b>Standard</b>	Fri 24/2	Fri 12/5	Fri 4/8	Fri 27/10
<b>Late Fee</b>	Payment after Standard Fee deadline passes			

### 2017 Calendar for Rehearsals & Concerts

**Keep this calendar handy and enter the dates for rehearsals and concerts into your family diary now to avoid clashes.**

The Choral Program provides 8-10 weeks of rehearsals, in addition to pre-concert rehearsals and performances.

#### TERM 1

<b>MONDAYS: New England Singers &amp; New England Chamber Choir</b> 9 Rehearsals: 6, 13, 20 & 27 February; 6, 13, 20, 27 March; 3 April	<b>WEDNESDAYS: Minisingers, Cantilena &amp; Cantilena Chorale</b> 9 Rehearsals: 8, 15, 22 February; 1, 8, 15, 22, 29 March; 5 April
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#### TERM 2

<b>MONDAYS: New England Singers &amp; New England Chamber Choir</b> 8 rehearsals: Wed 26 April (Not Mon 24); 1, 8, 15, 22 & 29 May; 5 & 19 June	<b>WEDNESDAYS: Minisingers, Cantilena &amp; Cantilena Chorale</b> 8 rehearsals: 27 April; 3, 10, 24 & 31 May; 7, 14 & 21 June
<b>Armidale Eisteddfod Choral Events: Tuesday 16 May @ Lazenby Hall, UNE / Wednesday 17 May @ NECOM Auditorium</b>	
<b>Cantilena Choral workshop: Wednesday 17 May</b>	

#### TERM 3

<b>MONDAYS: New England Singers &amp; New England Chamber Choir</b> 10 rehearsals: 17, 24 & 31 July; 7, 14, 21 & 28 August; 4, 11 & 18 Sept.	<b>WEDNESDAYS: Minisingers, Cantilena &amp; Cantilena Chorale</b> 10 Rehearsals: 19 & 26 July; 2, 9, 16, 23, 30 August; 6, 13 & 20 Sept
<b>Winter Choral Concert: Wednesday 23 August @ 6.00pm, NECOM Auditorium</b>	

#### TERM 4

<b>MONDAYS: New England Singers &amp; New England Chamber Choir</b> 8 Rehearsals: 9, 16, 23 & 30 October; 6, 13, 20 & 27 Nov	<b>WEDNESDAYS: Minisingers, Cantilena &amp; Cantilena Chorale</b> 8 Rehearsals: 11, 18 & 25 October; 1, 8, 15, 22 & 29 November
<b>Christmas Choral Concert (All Choirs): Wednesday 29 November @ 6.00pm, NECOM Auditorium</b>	

## 2017 CHORAL ENROLMENT INFORMATION for NECOM INSTRUMENTAL STUDENTS

This is an important summary of our Enrolment Policy. Please read carefully and file for future reference.

### Enrolment Terms & Conditions

- Programs are designed for the full year of sequential activities and it is assumed that enrolment is for the full year unless cancellation in writing is received 4 weeks before the start of each term (refer to 'Cancellation of Enrolment' details below).
- To activate enrolment, all students MUST complete the new 2017 Enrolment & Payment form.
- After the 2017 enrolment form is processed, invoices for Terms 2, 3 and 4 will be sent automatically 4 weeks before each term.
- It is the responsibility of the Account Holder (parent/guardian) to notify the NECOM Office of any changes to their contact addresses and student enrolment details as soon as these details change.
- NECOM reserves the right to suspend/cancel enrolments if accounts remain outstanding (individual payment plans excluded).
- Accounts that remain unpaid are sent to appropriate agents for recovery. If recovery/legal action is undertaken, the Account Holder (parents/guardians/student) will be responsible for all expenses in relation to the collection of the out-standing amount including, but not limited to, all charges and fees, legal costs on an indemnity basis, and disbursements.
- Relevant NECOM policies and directions apply to parents/guardians/students. These policies may be varied at times by NECOM and up to date copies can be obtained upon request to NECOM.
- It is the parents' responsibility to ensure their child is delivered and collected punctually to the choral rehearsals. NECOM does NOT take responsibility for supervision of a child outside the lesson time and venue.
- Whilst all care is taken, NECOM accepts no liability for thefts, damage, accidents or injuries that may occur whilst on NECOM premises.

### Term Fee Payment Dates & Options

Refer to Table of fees and payment dates overleaf. NB: If your fee payment/instalment payment is not received in full or part by week 4 of each term, NECOM reserves the right to cease or suspend lessons.

#### Payment Options

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|-------------------------------|--|
| o Early Bird Discount of \$10 | Pay by the Friday before term starts and get a \$10 discount (Fri 3 February for Term 1, 2017) |
| o Standard fee                | Pay by Friday of Week 3 in each term (Fri 24 Feb in Term 1, 2017)                              |
| o Late Payment fee of \$35    | Standard Payment deadline missed incurs an additional late penalty of \$35                     |

#### Instalment Payment Plan

Pay term fee by instalments - contact NECOM office to agree on a payment plan

### Rehearsal Attendance Policy: Terms & Conditions

#### Late Commencements, Missed Rehearsals & Refunds

- New students who enrol after the beginning of the term will be given a pro-rata reduction in tuition fees.
- Rehearsals missed will NOT receive a refund under any circumstances.
- In exceptional circumstances (e.g. serious prolonged illness or accident with a doctor's certificate), a request for credit or a refund must be made in writing by post or email (admin@necom.org.au) to NECOM.
- An administration fee of \$25 will apply if a credit or refund is approved due to exceptional circumstances.

### Cancellation of Enrolment & Withdrawal from program

- Programs are designed for the full year of sequential activities and it is assumed that enrolment is for the full year.
- If you decide to stop being in the choir, you must cancel your enrolment and withdraw from the annual program.
- **To cancel your enrolment you must:**
  - o Notify NECOM office in writing (mail or email [admin@necom.org.au](mailto:admin@necom.org.au)) at least 4 weeks before the start of each term.
- **If you do not cancel your enrolment, you will be automatically invoiced for your continuing enrolment and must pay the term fee.**
- A telephone call, text or casual conversation with the choral conductor does not constitute an official written notification to NECOM administration of your cancellation of enrolment.
- Failure to attend rehearsals does not constitute cancellation, withdrawal or deferment and fees will remain payable.
- If you do not give written notice to cancel your enrolment before the first week of the term, you will be liable to pay the full term fee.
- A credit or refund may be approved on a written appeal to the Director - an administration fee of \$25 will apply,

### Fee Payment Options

If payments are not received in full or part by week 4 of each term, NECOM reserves the right to cease or suspend enrolment.

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|-------------------------------|---|
| o Early Bird Discount of \$10 | Pay by the Friday <u>before</u> term starts and receive a \$10 discount.                  |
| o Standard fee                | Pay by end of Week 3 in each term   |
| o Late fee of \$35            | Late penalty of \$35 is added to Standard Fee after Wk.3 payment deadline has been missed |
- Other Payment Options Instalment Payment Plan or Bursary Assistance - contact NECOM office