

2017 FOUNDATION ENSEMBLES PROGRAM



Learning to play music together in an ensemble with friends is an invaluable component in the development of young musicians. International research proves the significant and far-reaching benefits that ensemble training gives to young children learning their instrument. It establishes secure foundations in musical skills such as listening, intonation, co-ordination, reading, technique and communication in a fun and non-competitive environment.

NECOM's Foundation String & Wind Ensembles provide a sequential training pathway for students (Kinder-Yr 6) learning:

- Strings violin, viola, cello, double bass
- Winds flute, clarinet, oboe, saxophone, bassoon, trumpet, French horn, trombone

Ensembles operate on Tuesday or Wednesday afternoons during the school term with weekly 45 minute tutorials with specialist conductors and accompanists, in addition to concerts. The string ensembles include separate violin/viola and cello individual tutorials in the early weeks of each term before combining to form the larger Puddledock Strings or Boorolong Strings towards the middle of each term. The Huff'n' Puffs have tutorials with Paul Marshall, AYO senior wind and brass players throughout the term.

- Puddledock String Ensembles K-Yr 2 violins + K-Yr 3 cellos Tuesdays 4.00 – 4.45pm
- Boorolong String Ensembles Yr 3+ violins & violas + Yrs 4+ cellos Tuesdays 4.00 – 4.45pm
- Huff'n' Puffs Ensemble Yr 3+ woodwinds and brass Wednesdays 5.00 – 5.45pm

2017 FOUNDATION ENSEMBLES TUTORIALS & PERFORMANCE Dates

TERM 1 - 9 tutorials
Strings: Tuesdays Feb 7, 14, 21 & 28; March 7, 14, 21 & 28; April 4
Winds: Wednesdays Feb 8, 15 & 22; March 1, 8, 15, 22 & 29; April 5

TERM 2 - 8 tutorials
Strings: Tuesdays May 2, 9, 16, 23 & 30; June 6, 13 & 20
Winds: Wednesdays May 3, 10, 17, 24 & 31; June 7, 14 & 21
Armidale Eisteddfod – 21 May-25 May 2017
Foundation Ensembles Concert: Tues 20 June @ 6.00pm

TERM 3 - 10 tutorials
Strings: Tuesdays July 18 & 25; August 1, 8, 15, 22 & 29; Sept 5, 12 & 19
Winds: Wednesdays July 19 & 26; August 2, 9, 16, 23 & 30; Sept 6, 13 & 20
Foundation Solo Concerts: Tues 5, 12 & 19 Sept, 6pm

TERM 4 – 7 tutorials
Strings: Tuesdays Oct 10, 17, 24 & 31; Nov 7, 14 & 21
Winds: Wednesdays Oct 11, 18 & 25; Nov 1, 8, 15 & 21
Foundation Ensembles Christmas Concert: Tues 21 Nov, 6pm

2017 TERM FEE & PAYMENT OPTIONS

FOUNDATION ENSEMBLE FEE/TERM	Fee	Options
	\$95	Early Bird
	\$100	Standard
	\$135	Late Fee

Deadlines for Payment Options 2017				
	Term 1	Term 2	Term 3	Term 4
Early Bird	Fri 3/2	Fri 21/4	Fri 14/7	Fri 6/10
Standard	Fri 24/2	Fri 12/5	Fri 04/8	Fri 27/10
Late Fee	Payment after Standard Fee deadline passes			

INSTRUMENT HIRE SERVICE

NECOM hires out string, woodwind and brass instruments (fractional to full sizes) when the initial cost of buying an instrument is prohibitive. For information on available instruments and hire costs please contact the NECOM office or go to: www.necom.org.au

2017 NECOM TERM DATES (based on public school terms)

Term 1:	Term 2:	Term 3:	Term 4:
27/01/2017 – 08/04/2017	26/04/2017 – 01/07/2017	18/07/2017 - 23/09/2017	10/10/2017 – 20/12/2017

2017 FOUNDATION ENSEMBLES ENROLMENT INFORMATION

This is an important summary of our Enrolment Policy. Please read carefully and file for future reference.

Enrolment Terms & Conditions

- Programs are designed for the full year of sequential activities and it is assumed that enrolment is for the full year unless cancellation in writing is received 4 weeks before the start of each term (refer to 'Cancellation of Enrolment' details below).
- To activate enrolment, all students MUST complete the new 2017 Enrolment & Payment form.
- After the 2017 enrolment form is processed, invoices for Terms 2, 3 and 4 will be sent automatically 4 weeks before each term.
- It is the responsibility of the Account Holder (parent/guardian) to notify the NECOM Office of any changes to their contact addresses and student enrolment details as soon as these details change.
- NECOM reserves the right to suspend or cancel enrolments if accounts remain outstanding (non-defaulting individual payment plans excluded).
- Accounts that remain unpaid are sent to appropriate agents for recovery. If recovery/legal action is undertaken, the Account Holder (parents/guardians/student) will be responsible for all expenses in relation to the collection of the out-standing amount including, but not limited to, all charges and fees, legal costs on an indemnity basis, and disbursements.
- Relevant NECOM policies and directions apply to parents/guardians/students. These policies may be varied at times by NECOM and up to date copies can be obtained upon request to NECOM.
- It is the parents' responsibility to ensure their child is delivered and collected punctually to the Ensemble Tutorial. NECOM does NOT take responsibility for supervision of a child outside the lesson time and venue.
- Whilst all care is taken, NECOM accepts no liability for thefts, damage, accidents or injuries that may occur whilst on NECOM premises.

Term Fee Payment Dates & Options

Refer to Table of fees and payment dates overleaf. NB: If your fee payment/instalment payment is not received in full or part by week 4 of each term, NECOM reserves the right to cease or suspend lessons.

Payment Options

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| o Early Bird Discount of \$10 | Pay by the Friday before term starts and get a \$10 discount (Fri 3 February for Term 1, 2017) |
| o Standard fee | Pay by Friday of Week 3 in each term (Fri 24 Feb in Term 1, 2017) |
| o Late Payment fee of \$35 | Standard Payment deadline missed incurs an additional late penalty of \$35 |

Instalment Payment Plan

Pay term fee by instalments - contact NECOM office to agree on a payment plan

Tutorial Attendance Policy: Terms & Conditions

Late Commencements, Missed Tutorials & Refunds

- New students who enrol after the beginning of the term will be given a pro-rata reduction in fees.
- Tutorials missed will NOT receive a refund under any circumstances.
- In exceptional circumstances (e.g. serious prolonged illness or accident with a doctor's certificate), a request for credit or a refund must be made in writing by post or email (admin@necom.org.au) to NECOM.
- An administration fee of \$25 will apply if a credit or refund is approved due to exceptional circumstances.

Cancellation of Enrolment & Withdrawal from program

- Programs are designed for the full year of sequential activities and it is assumed that enrolment is for the full year.
- If you decide to stop being in your ensemble, you must cancel your enrolment and withdraw from the annual program.
- **To cancel your enrolment you must:**
 - o **Notify NECOM office in writing (mail or email admin@necom.org.au) at least 4 weeks before the start of each term.**
- **If you do not cancel your enrolment, you will be automatically invoiced for your continuing enrolment and must pay the term fee.**
- A telephone call, text or casual conversation with the conductor does not constitute an official written notification to NECOM administration of your cancellation of enrolment.
- Failure to attend tutorials does not constitute cancellation, withdrawal or deferment and fees will remain payable.
- If you forget or fail to give written notice to cancel your enrolment before the first week of the term, you will be liable to pay the full term fee as NECOM has contracted the conductor and purchased repertoire appropriate for the ensemble's student lineup.
- An administration fee of \$25 will apply if a credit or refund is approved.