

**NEW ENGLAND**  
**CONSERVATORIUM of MUSIC**  
**2017 MUSIC THERAPY PROGRAM ENROLMENT**

**Steps 1-6 MUST be completed before enrolment can be processed.**

**Step 1: Parent/Guardian Details      Family ID number:**

Surname \_\_\_\_\_ Given Name \_\_\_\_\_

Address \_\_\_\_\_

Mobile \_\_\_\_\_ Tel \_\_\_\_\_

Email \_\_\_\_\_

Postal & Email Address of person responsible for fee payment:

\_\_\_\_\_

**Step 2: Client Details      Student ID number:**

Surname \_\_\_\_\_ Given Name \_\_\_\_\_

Female    Male   Date of Birth \_\_\_\_\_ Age (years) \_\_\_\_

Residential Address \_\_\_\_\_

Health Information: The client has the following medical conditions that may require medical attention or supervision during sessions.

\_\_\_\_\_

The support worker/carer/family member accompanying the client to sessions is \_\_\_\_\_

Additional Demographic Information (optional)

- Is the student of Aboriginal/Torres Strait descent? Yes  No
- Is English their 2<sup>nd</sup> language? Yes  No

**Step 3: Payment Options**

I have checked the Fee Pay Options and dates, and will pay the Term Fee by the following payment option & due date.

**Initial Consultation & Assessment Fee** \$135

**Early Bird Discount Fee** – pay by 5pm Friday 10 Feb

- \$480 for 30 minute individual sessions
- \$715 for 45 minute individual sessions
- \$390 for 45 minute shared sessions

OR

**Standard Fee** – pay from Friday 10 Feb - 5pm Fri 3 March

- \$490 for 30 minute individual sessions
- \$725 for 45 minute individual sessions
- \$400 for 45 minute shared sessions

OR

**Late Payment Fee** – Pay after Standard Fee deadline of 5pm Fri 3 March has passed.

- \$525 for 30 minute individual sessions
- \$760 for 45 minute individual sessions
- \$435 for 45 minute shared sessions

OR

**Family payment plan** – I have agreed on an individual instalment payment plan with NECOM administration.

**I will make payment by:**

Mail: Cheque or money order made out to 'NECOM Ltd' with full student name written on the back for reference to NECOM, PO Box 1313, Armidale NSW 2350

Direct Transfer: BSB 932000 & A/C 694170 (full student name as reference)

Cash: In person only at NECOM Office

Telephone: 02 6788 2135 (Credit card only)

Credit Card       Visa       MasterCard

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Expiry Date \_\_/\_\_/\_\_ CCV \_\_\_\_\_

**Step 5: Enrolment Requirements**

**I have read and will uphold the Enrolment Terms & conditions, including Lesson attendance, absence/withdrawal policy.**

I have read and will uphold the Fee Payment Terms & Conditions, including payment options, refunds/withdrawal notification.

I understand enrolment is for the full year unless I give written notice to cancel my enrolment 4 weeks before the start of the term.

I understand that NECOM may take and use photography or videos of activities and participants for reporting and promotional or archival purposes.

Signed Parent/Guardian No 1

\_\_\_\_\_ Date \_\_\_\_\_

Signed Parent/Guardian No 2

\_\_\_\_\_ Date \_\_\_\_\_

**Step 6: Return your 2017 Enrolment and Fee Payment:**

**By mail:** NECOM, PO Box 1313, Armidale NSW 2350

**In person:**

NECOM Office, Level 1, CB Newling Building (Old Teachers College)  
Cnr Mossman & Faulkner Streets, Armidale, 2350

2017 Office Opening Hours

Monday, Wednesday, Thursday 9am-5pm;

Tuesday 9am-6pm

Friday 9am-4pm

