

CODE OF CONDUCT: ADULTS

Statement of Commitment

NECOM provides high quality programs for children and the community that are safe and welcoming for them.

We provide an open, welcoming and safe environment for everyone participating in our programs.

We seek advice and guidance from children, parents, community members and affiliated colleagues in order that standards are maintained and implemented.

Codes

Everyone participating in NECOM's programs (including staff, volunteers, parents, visitors, community members and affiliated colleagues) must keep to the following codes of behavior:

Do:

- Treat everyone with respect and honesty (this includes staff, volunteers, students, children, young people and parents)
- Remember to be a positive role model to others in all your conduct with them
- Set clear boundaries about appropriate behaviour between yourself, children and others in your organisation – boundaries help everyone to carry out their roles well
- Follow organisational policy and guidelines for the safety of children as outlined in our Child-Safe and Child-Friendly Policy
- Record and act on serious complaints through the Director

Do Not:

- Develop any 'special' relationships with children that could be seen as favouritism such as the offering of gifts or special treatment
- Do things of a personal nature that a child can do for themselves, such as going to the toilet or changing clothes